

To: All Members and Substitute Members of  
the Overview and Scrutiny Committee -  
Resources  
(Other Members for Information)

When calling please ask for:  
Leila Manzoor, Democratic Services Officer  
**Legal & Democratic Services**  
E-mail: [Leila.manzoor@waverley.gov.uk](mailto:Leila.manzoor@waverley.gov.uk)  
Direct line: 01483 523224  
Date: 5 January 2024

**Membership of the Overview and Scrutiny Committee - Resources**

Cllr Peter Martin (Chair)	Cllr Jerome Davidson
Cllr Andrew Laughton (Vice Chair)	Cllr Andy MacLeod
Cllr Lauren Atkins	Cllr Peter Nicholson
Cllr Zoe Barker-Lomax	Cllr Terry Weldon
Cllr Janet Crowe	Cllr Michaela Wicks

**Substitutes**

Cllr Connor Relleen	Cllr Phoebe Sullivan
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**Members who are unable to attend this meeting must submit apologies by the end of Monday, 8 January 2024 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY COMMITTEE - RESOURCES will be held as follows:

DATE: MONDAY, 15 JANUARY 2024  
TIME: 6.30 PM  
PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

**Susan Sale,**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**

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updates to receive information via email regarding arrangements for particular committee meetings.

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This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast)

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## **Waverley Corporate Strategy 2020 - 2025**

### **Vision**

*Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.*

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

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### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,

- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

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## **NOTES FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### **AGENDA**

1 **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of Tuesday 9 January 2024 to enable a substitute to be arranged, if applicable.

2 **MINUTES** (Pages 7 - 18)

To confirm the Minutes of the Meeting held on 14 November 2023 and published on the Council's website as a correct record.

3 **DECLARATIONS OF INTERESTS**

To receive Members' declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4 **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for receipt of written questions is 5pm on Monday 8 January 2024.

5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of written questions is 5pm on Monday 8 January 2024.

6 **GENERAL FUND BUDGET 2024/25 AND MEDIUM-TERM FINANCIAL PLAN (MTFP) ENDING 2027/28**

***(Report and Annexes to follow)***

This report sets out the draft General Fund Budget for 2024/25 and Medium-Term Financial Plan (MTFP) ending 2027/28. The MTFP sets out the key work streams for the Council to focus on over this period which, collectively, aim to address the significant shortfall in annual budget projected.

The Overview & Scrutiny Committee - Resources is asked to consider the report and agree any comments or recommendations to be passed to the Executive on the proposed recommendations to Executive and Council as set out in the report.

7 HOUSING REVENUE ACCOUNT BUDGET 2024/25

***(Report and Annexes to follow)***

This report sets out the proposed Housing Revenue Account (HRA) Business Plan, Revenue Budget, and Capital Programme for 2024/25.

The Overview & Scrutiny - Resources Committee is asked to consider the report and agree any comments or recommendations to be passed to the Executive on the proposed recommendations to Executive and Council as set out in the report.

8 CAPITAL STRATEGY 2024/25 - INCORPORATING TREASURY MANAGEMENT AND ASSET INVESTMENT STRATEGY 2024/25

***(Report and annexes to follow)***

The Overview & Scrutiny - Resources Committee is asked to consider the report and agree any comments or recommendations to be passed to the Executive on the proposed recommendations to Executive and Council as set out in the report.

9 HOUSING DELIVERY - CHURT (Pages 19 - 26)

The Committee is referred to the report published on the agenda for the Executive meeting on 9 January 2024 for comment and to make any recommendations to the Executive.

10 TRANSFORMATION AND COLLABORATION PROGRAMME UPDATE  
(Pages 27 - 78)

Executive Head of Organisational Development to provide an update on the Transformation and Collaboration Programme with Guildford Borough Council.

Overview and Scrutiny Committee – Resources to receive and note the Transformation and Collaboration Programme report (and appendices) which was approved by the Executive on 28 November 2023.

11 COMMITTEE WORK PROGRAMME (Pages 79 - 94)

The Resources Overview & Scrutiny Committee is responsible for managing its work programme.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations

and is attached as Part 1 of the work programme.

The Executive Forward Plan is attached at item 2 for the Committee's reference.

12 **EXCLUSION OF PRESS AND PUBLIC**

To consider the following recommendation of the motion of the Chairman:

**Recommendation**

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the Committee agrees:

(1) that the public be excluded from the meeting during consideration of the following matter on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in Paragraph 3 of the revised Part 1 of Schedule 12A to the Local Government Act 1972; and

(2) that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

13 **PROPERTY INVESTMENT QUARTERLY REPORT** (Pages 95 - 98)

Overview and Scrutiny – Resources Committee to scrutinise the performance of the Council's property portfolio and make any observations or recommendations to the Portfolio Holder and/or Executive as appropriate..

**Officer contacts:**

**Jake Chambers, Senior Democratic Services Officer (Scrutiny)**

**Tel. 01483 523044 or email: [jake chambers@waverley.gov.uk](mailto:jake_chambers@waverley.gov.uk)**

**Leila Manzoor, Democratic Services Officer**

**Tel. 01483 523224 or email: [Leila.manzoor@waverley.gov.uk](mailto:Leila.manzoor@waverley.gov.uk)**